Move Paperwork **Fast**

What is LINQ **Forms and Workflows?**

In addition to our cloud-based, K-12 focused products, we provide districts with additional solutions that reduce the friction in their day-to-day.

With LINQ Forms and Workflows, you can save time and streamline employee onboarding without the need to manually track down employee information. Now, administrators within your district can create custom workflows and ensure forms are fully completed while tracking them throughout every stage.

Our goal is to help you gain peace of mind knowing the status of every form without having to chase down forms through completion. Equip your team with features like the easy-to-use inbox and on-demand dashboard that show you the exact status of every report. Thus, empowering you to better manage district resources.

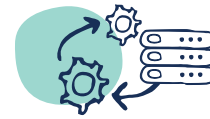# Benefits of LINQ Forms and Workflows?

Save Time & Energy

Automate your processes to ensure every form is routed to the correct department in seconds and eliminate the need for multiple stakeholders.

Guaranteed Accuracy

Do away with missing fields or incomplete data. Set required form fields and ensure your forms are accurately and completely filled out.

Full Visibility & Control

By knowing the status of every form at various stages of the process, you are empowered to better manage district resources.
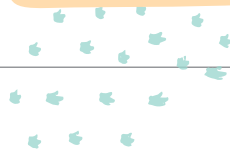
Our powerful, yet easy-to-use, workflow automation solutions help you save time and simplify employee onboarding.
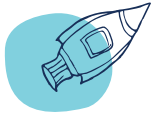
Additional Benefits Include:

- Improve response times
- Manage risk through an end-to-end digital audit trail
- Gain insight into critical business processes
- Ensure ADA compliance
- Streamline your processes
- Save on time and printing expenses
- Gain full visibility with the Inbox
- Ensure accuracy with required form fields

Check out the next page to see all the school districts who are already saving money.

All your forms available on **any device**

Find Instantly

Search by sender, doc type, date, and more.

ADA Compliant

All 'digital forms' created on LINQ Forms and Workflows are coded to help ensure ADA compliance.

Auto Backup

All forms are safely stored on LINQ Forms and Workflows so you never lose a document.

Secure

All forms and data are encrypted to protect from hacking.

Shareable

Work on your documents with other team members.

The only solution with the flexibility you deserve!

What Our Customers Are Saying

"We are a small school yet we are always treated like an important client. Staff and families love the paperless permissions and I'm saving hours each month... I was able to take my 10 hour a month process down to just 2 hours."

- Karen B., Finance Manager

"Using Script has changed our way of doing business FOR THE BETTER. We are bringing in more revenue than we have in the past and it is due to LINQ Forms and Workflows. Our records are cleaner and easier to track and maintain."

- Suzanne L., Administrator

Frequently Asked Questions

Can I use any form?

Yes, you can import your existing forms or create new forms as part of LINQ Forms and Workflows. Just get a PDF of the form you want to use and upload it into LINQ to use it. Once uploaded, simply overlay the fields you want onto the digital form.

Do I need any special software/hardware?

No, LINQ Forms and Workflows works on any internet-connected device (computer/tablet/phone) without any special hardware.

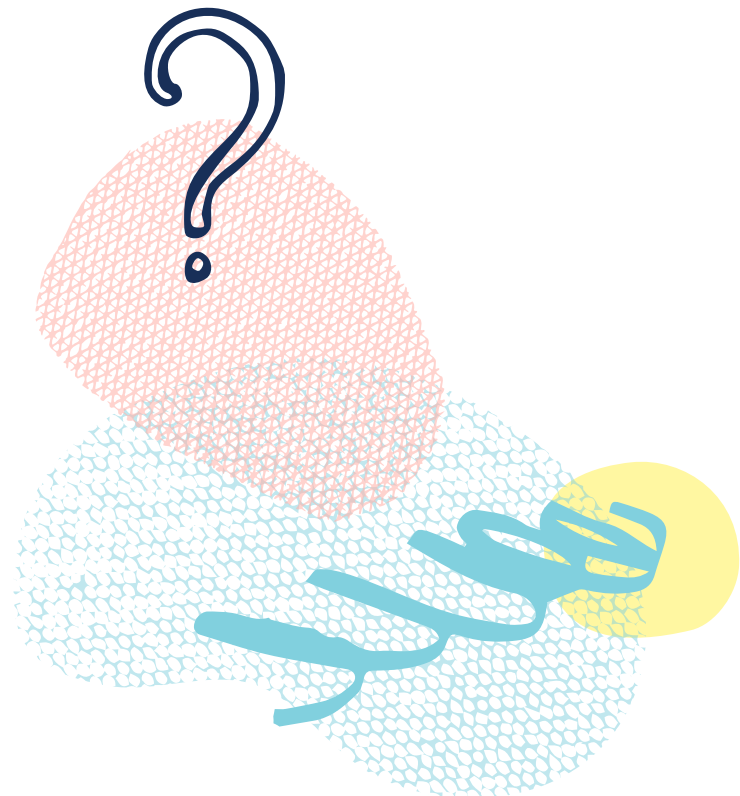**Are any large districts using LINQ Forms and Workflows?**

LINQ is used by one of the top 10 largest districts in the U.S. – Hillsborough County Public Schools – and our customers are in more than 20 states nationwide.

Are there any hidden costs?

No, the price you receive on your quote is the final price you pay. There are no hidden fees when working with LINQ.

Is my information safe and secure?

Yes, all data stored on LINQ Forms and Workflows is encrypted in transmission and at rest in our database. All the data is saved in multiple locations so there is no chance of you losing it. We pride ourselves on keeping your information safe and secure.

LINQ

Popular Forms Used with
LINQ Forms and Workflows

LINQ Forms and Workflows can be used for any form or document that needs to be completed or signed by school employees or even parents/guardians. Our customers are delighted to find that all their existing forms can be used on our platform and sent to anyone. Whether your forms are completed by one person or many, you can use them on LINQ Forms and Workflows!

ADMIN

- Professional Development Request
- Tuition Reimbursement Request
- Fundraising Request
- Field Trip Request
- Volunteer Activity Request
- Nursing/Health Forms
- Request for Transcript

FINANCE

- New Account Code Request
- Budget Transfer
- Budget Journal Entry Adjustment
- Purchase Card Request
- Expense Reports
- Timesheets
- Absence Requests
- Request to Purchase/for PO

HUMAN RESOURCES

- Position Request (Temp or Perm)
- Recommendation to Hire
- Employee Onboarding
- Employee Contracts
- Emergency Contact Information
- Handbooks/Agreements
- Performance Evaluation
- Recommendation for promotion/raise
- Retirements/Resignations

Popular Forms Used with
LINQ Forms and Workflows

FACILITIES/
TRANSPORTATION

- Facility Usage Request
- Transportation Request
- Equipment Rental Request
- School Bus Rider Registration
- Release of Student Records

PARENT-
STUDENT

- New Student Onboarding
- Open Enrollment Request
- Emergency Contract Information
- Student Handbook Agreement
- Walker/Biker/Rider
- Permission Slips

ATHLETICS

- Student Interest Form
- Athletic Facility Request
- Student Athlete Waiver
- Bus Incident Report Other

INFORMATION
TECHNOLOGY

- Request for Equipment
- Technology Use Agreement

Partnerships

LINQ is looking for partnerships with organizations that share the mission of improving efficiency and quality of service for their members. LINQ is dedicated to ensuring that schools can apply their resources in the most efficient manner possible, which is why we are committed to helping partner with groups that would benefit the most from our capabilities.

LINQ

Customer **Spotlight**

Don't just take our word for it, hear from our customers how much they love LINQ Forms and Workflows! Read these firsthand accounts about how they are using LINQ Forms and Workflows and what the experience has been like for them so far.

Washtenaw ISD is a school district located in Michigan using LINQ Forms and Workflows to safely navigate the pandemic by switching paper-based processes to Script's platform.

Learn more

Van Buren ISD uses LINQ Forms and Workflows for forms such as Requisition Forms, New Enrollment Forms, and Employee Onboarding and sees quite an impact - "a lot of folks can pick up and use this kind of application, not much training is required."

Learn more

Bell County Schools integrated Health Screeners on LINQ Forms and Workflows with QR codes at their entrances to ensure safety during the pandemic.

Learn more

The Dougherty County School System has used LINQ Forms and Workflows for their Gear Up program which enables at-risk youths to visit college campuses.

Learn more

LINQ